



TROPHIES & AWARDS

(Revised 2026)

Thank you for taking the time to complete your year end ALA reports. We hope the changes to this process will make this easier for Units to apply for awards that they deserve for working the ALA mission of service not self!

Please note we are asking Department Chairs to email all reports to Department Headquarter at *ExecutiveDirector@talaofvt.com* as US Postal mail is experiencing long delays so this will ensure all Unit reports will get judged. Thank you!

- 1. Unless noted in the award requirements, all submissions must be sent to the appropriate chairman by May 1st. It then becomes the responsibility of each chairman to email/mail all reports including the chosen best three reports with their trophy & award tracking sheet to Department headquarters by May 15th.**
- 2. Do not use white out.**
- 3. Please answer all questions/criteria. If something is not applicable, please put N/A.**
- 4. All submitted forms, regardless of format, must be dated.**
- 5. Send your submissions to the appropriate place described in the criteria of each award.**

Judging – The Department Trophy and Awards will be judged by (2) Past Department Presidents & (1) Past Unit President selected by the Trophies & Awards Chair.

The judging committee will remain anonymous to the membership, to objectively review and judge the annual reports prior to the annual convention.

Please make sure to follow all instructions listed within the trophy requirements. All attempts will be made to ensure each Department Trophy and Award will be awarded.

DEPARTMENT OF VERMONT TROPHY & AWARD REQUIREMENT

DORIS FOURNIER PROGRAM TROPHY

Each Department Chairman will submit to Headquarters, as soon as possible after the return of the year end questionnaire, the 3 most outstanding Unit Reports and Summary Sheet. Reports will be evaluated and tabulated, and the unit receiving the highest number of credits will be awarded the trophy. (Send to Department Headquarters)

- PROGRAM CREDITS/POINTS ARE LISTED BELOW

Children & Youth – 14 Points

Community Service – 8 Points

Rehabilitation – 14 Points

Publicity - 8 Points

Poppy – 10 Points

Americanism – 10 Points

Legislative – 9 Points

Radio/Television – 5 Points

National Security – 8 Points

Past President's Parley – 6 Points

Junior Activity - 8 Points

PDP AWARD FOR CHILDREN & YOUTH

Must include a narrative of 250-500 words including the past twelve months of Children & Youth Activities. Must be typewritten. (Send to Department C&Y Chair)

MERLE "TOOTIE" MC DERMOTT PUBLIC RELATIONS

Presented annually to the Unit with the best report AND a scrapbook in the PUBLIC RELATIONS PROGRAM. (Send to Department Public Relations Chair)

VERNA DUPREY LEADERSHIP AWARD:

To be presented to the Unit with the most outstanding Leadership Program. RULES:

- Unit shall have read department Bulletin LEADERSHIP message at meetings.
- Unit shall have held a Leadership workshop OR
- Had some members in attendance at the Leadership Workshop offered by the current year Department Chairman
- Must submit a few words describing how the Leadership Program was performed in the Unit in carrying out the program and accompanied by the Unit YEAR END REPORT.

PDP KELLY DONALDSON'S POPPY PLAQUE

To be awarded to the Unit with the best Poppy Program. (Send to Department Poppy Chair). Please write a narrative describing the following:

1. Participation in Poppy Day, Friday before Memorial Day - 25 Pts
2. Poppy Poster Contest Distribution to community & schools -25 Pts
3. Teach a Unit or School how to make a Poppy - 25 Pts
4. Make a Poppy Entry for Mid-Winter conference - 25 Pts

Bonus Points: 5 additional points per entry of additional Poppy participation that differs from above criteria. Please include photographs (Mandatory).

SERVICE TO VETERANS PLAQUE **DEPARTMENT OF VERMONT**

1. The Unit submitting the best year-round report of service to the veterans in their community. Can include local hospitals, half-way houses, the Vermont Veterans Home, and their own home.
2. BONUS POINTS will be awarded if the Unit or member has taken the SERVICE TO VETERANS' ORIENTATION COURSE.
<https://alaacademy.alaforveterans.org/topclass/searchCatalog.do?catalogId=0>
3. Send to Department Service to Veterans Chair

AMELIA (AMY) MASON PHOTO HISTORY AWARD:

Unit Histories are due to the Department Historian by HER due date.

- Use standard three (3) ring binder, blue or black with
2 ½ or 3" Auxiliary Seal (Emblem) on the front cover (2) points
- Title page must contain the following:
History of _____ (Unit name & number, and Unit Historian's name) 2 points
- Forward or dedication (5) points
- Photo Contents (Photographs Only) 75 points
Photos MUST cover from May 1st to April 30th of current year
MUST have complete coverage of Unit Activities
Chronological arrangement
Date should appear under the photographs
- Appearance of book - 10 points
Each grouping of pictures must be clearly identified
Neatness
Clarity of wording on captions
Originality
- Index, MUST be alphabetized, and placed before the signature page - 4 points
- Last page MUST be a separate sheet with only the signatures of the Unit President and the Unit Historian. - 2 points

There WILL BE NO SPECIAL EFFECTS with the TYPEWRITER or COMPUTER.

Legible handwriting is acceptable.

NOTE: There will be an award for the Senior and the Junior Auxiliary.

DEPARTMENT OF VERMONT AWARD

The Unit must submit a narrative indicating their participation in all three programs listed below: (Send to VA&R Chair)

- VA & R
- Service to Veterans
- Rehabilitation

BARBARA H. TREPANIER LEADERSHIP TROPHY: UNIT

PRESIDENT'S VETERANS PROJECT: Plaque to include Unit President's name. Pin for the Unit President.

To encourage leadership in the American Legion Auxiliary, this award will be presented to the Unit and the UNIT PRESIDENT who organizes and completes the best Veteran's PROJECT or ACTIVITY in the current administrative year.

A short type written narrative must be sent to the Department Rehabilitation Chairman. Include VA&R, Service to Veterans and Rehab annual reports to show how this was reported. If there has been publicity for the project, a newspaper account(s) may be submitted which includes the date(s) and name(s) of the publications(s). Include sources of donations and expenses in the report, the amount raised if a fundraiser, number of veterans served. Any special event or activity will be considered.

Must be signed at the bottom of the narrative report by the Unit President and/or VA&R, Rehab, or Service to Veterans Chairman.

BETTY BAGINSKI AMERICANISM PLAQUE

To be awarded to the Unit which reports the most outstanding Americanism Program within the community and includes the following:

- Contribution to the Spirit of Youth Foundation
- Promotion of Flag Etiquette
- Promotion of the Americanism Essay Contest

Pictures and original clippings from a newspaper on any project, which include the date and name of publication may be added but not mandatory. (Send to Department Americanism Chair).

CHRIS HOWARD ROTATING AUXILIARY
EMERGENCY FUND PLAQUE

This is a rotating plaque to be awarded to the Unit with the best year-end report and narrative. The narrative for this plaque should be handwritten or typed and have 150 words or more on the Units promotion of this program, and how the goal was accomplished. Narrative must include the Unit's name, number and address, as well as the Chairman's name. (Send to Department AEF Chair).

LORRAINE "RANI" GRAY
COMMUNITY SERVICE AWARD

This award will be awarded to the Unit that exemplifies what Community Service is. Please write a narrative of no more than 300 words describing how the Unit was involved in their community (i.e. hosting a fundraiser for a community project, participated in Trunk or Treat, volunteered at a children's Christmas party, involving children in Flag Day, etc.). Pictures are welcomed, but not mandatory. (Send to Department Community Service Chair).

DEB TIERNAN AWARD FOR "SERVICE NOT SELF"

This rotating plaque will be awarded to the Unit that has hosted an event, function, or fundraiser that exemplifies the following:

Who we are, what we do, and why we matter! Please send a narrative of no longer than 300 words describing what your unit did to support one of the many programs of the American Legion Auxiliary (Pictures welcomed, but not mandatory). Show your pride in being a member of the world's best Veteran's Service Organization. (Send to Department Headquarters).

VIRGINIA SHAMBO ROTATING CHAPLAIN AWARD:
Senior & Junior Member Award

1. Must hold opening and closing prayers at ALL meetings
2. Must contribute to a church in your community, or attend the Memorial Day service as a unit.
3. Must hold a Memorial Service for deceased members. (This is not just draping your charter / to funeral homes& conducting service; this is a service conducted just like The one held each year at Department's Convention only on a unit level).
4. Must enter a prayer book for judging. Prayer book must be white with the Auxiliary emblem in the middle. Note-Book size (8.5X11). Pictures may be used, but please no obituaries. You may print the name of your deceased members for the year.

BARBARA H. TREPANIER LEADERSHIP TROPHY
UNIT PRESIDENT'S VETERAN'S PROJECT:

Plaque to include Unit President's name

To encourage leadership in the American Legion Auxiliary, this award will be presented to the Unit and the UNIT PRESIDENT who organizes and completes the best Veteran's PROJECT or ACTIVITY in the current administrative year.

A short typed written narrative must be sent to the Department Rehabilitation Chairman. Include VA&R, Service to Veterans, and Rehab annual reports to show how this was reported. If there has been any publicity for the project, a newspaper account may be submitted which includes dates and names of the publications.

Include sources of donations and expenses in the report, the amount raised if a fundraiser, and number of veterans served. Any special event or activity will be considered. Must be signed at the bottom of the narrative report by the Unit President and/or VA&R, Rehab, or Service to Veterans Chairman. (Send to Department VA&R Chair).

JANET OSMER ORGANIZATIONAL SUPPORT AWARD:

Did unit submit a history book	10 points
Unit do yearly audit	10 points
Past Presidents Parley Scholarship give out	5 points
Department & Unit Constitution & Bylaws Standing rules:	
Explain and practice how to make a motion	5 points
Explain Responsibility of each chairmanship	5 points
Explain the meaning of the Preamble	5 points
Parliamentary:	
a. Do chairmen speak on Protocol	10 points
b. Are these on your table at each meeting?	
National, Department & Unit C& Bylaws	10 points
Roberts Rules of Order	10 points
Department Guide book	10 points
A narrative is to be included with all chairmanships	20 points

PAT SHERMAN EDUCATION AWARD

To be awarded to the Unit whose report reflects the most outstanding Education Program within the community. Unit must write or type a brief account of their Education Program. Included in the narrative must be examples of your Unit participation in the categories noted below. You may include monies spent or donated as well as hours, if appropriate. This narrative is to be submitted with your year-end report for education. You may also include anything else in the Education Field not listed below in your narrative. Scoring is done on a point basis for a total of 100 points. In case of a tie in points, selection will be made on the content of the narrative by the Past Department Presidents. (Send to Department Education Chair).

1. Scholarship Program - **30 Points**
 - a. Distribution of available scholarships to at least one school
 1. National President Scholarship -10 Points
 2. Spirit of Youth -10 Points
 3. Non-Traditional -10 Points
2. Participation in at least one of the National Programs **15 Points**
 - a. Literacy - 5 Points
 - b. Classroom Mentoring and Reading - 5 Points
 - c. Veteran in the classroom - 5 Points
3. Participation in at least one of the following:**30 Points**
 - a. American Education Week -10 Points
 - b. Teacher Appreciation Week -10 Points
 - c. Educator of the Year -10 Points
4. Distribution of available resources to schools: **25 Points**
 - a. Guide for parents/students - 5 Points
 - b. Comic Books - 5 Points
 - c. American Video - 5 Points
 - d. American Legion Auxiliary Scholarship Brochures 10 Points
5. BONUS POINTS:
 - a. Supporting Oratorical program of the American Legion
10 Points
 - b. Junior participation in Education programs of their Unit 10 Points

CANDY HUSEMAN LEGISLATIVE PLAQUE

To be awarded to the Unit with the best report; to include:

1. Action including copies of letters sent to Senators & Representatives (National & State) in support of legislation for our Active Duty, Veterans & their families; especially when so requested by the American Legion and/or the American Legion Auxiliary. Bonus points will be given for copies of letters and/or emails received from Senators & Representatives.
2. Copies of letters placed in newspapers, bulletins, post newsletters, etc. to bring awareness to the public of problems requiring support to Active Duty, Veterans and their families.
3. Report any special programs your Unit did to promote Legislative activities for the good of the Community, State, and Nation, preferably during the month of January (but not mandatory) which is our legislative month.
4. Report any "Get Out and Vote Programs" your Unit may have done, to include posters, letters to the editor, and assisting at the polls, etc.

POINT SCORING SYSTEM FOR TROPHY:

50 Points – for each copy of letter or email sent to a Senator or Representative

25 Points – for each copy of a reply from Senators or Representatives
25 Points – for each copy of a letter to the editor, bulletin message, post newsletter, etc. supporting Veteran Legislation

25 Points – for a narrative on your GET OUT and VOTE program (short narrative)

25 Points – for a narrative on any special programs promoting Legislative activities

Bonus Points – 10 each for every Legislative activity done in the month of January.

(Send to Department Legislative Chair).

IRENE TRAYAH COMMUNITY SERVICE PLAQUE:

A rotating plaque to be awarded to the Unit reporting the best year-round Community Service Program. Report to be in narrative form not more than 500 words.

TYPEWRITTEN, giving the Unit name, number, Unit chairman's name and address. NEWSPAPER Clippings AND PICTURES TO BE INCLUDED. This report must be mailed to the Department Community Service Chairman no later than May 1st.

ELAINE MACKENZIE VETERANS & MILITARY

SUPPORT ROTATING PLAQUE

This plaque is awarded on a point system and is to be awarded every year. Refer to the current National Program Engagement Plan for guidance: (Send to Department Headquarters).

Legislative Agenda:

- 3 - Participation in Get Out and Vote
- 3 - Involved Juniors in Legislative Program
- 4 - Bonus Points (Based on Narrative)

National Security:

- 3 - Supported Active-Duty Military and their families
- 3 - Supported the USO
- 3 - POW/MIA Initiative
- 3 - Host/Participate Emergency Response Training
- 3 - Support First Responders in your Community
- 4 - Bonus Points (Based on Narrative)

Poppy:

- 3 - Increased number of poppies ordered
- 3 - Participated in Poppy Contest
- 3 - Participated in Poppy Poster Contest
- 3 - Had a Little Miss/Miss Poppy
- 3 - Submitted a Little Miss/Miss Poppy Book
- 3 - Community Education of the Poppy Program
- 3 - Creative Method of Poppy Distribution
- 3 - Involved Juniors in Poppy Distribution
- 4 - Bonus Points (Based on Narrative)

Veteran's Affairs and Rehabilitation:

- 3 - Participated in gift shops (Participation or Contributions)
- 3 - Creative Arts Festival (Participation or Contributions)
- 3 - Regularly Scheduled Volunteers at VAMC's
- 3 - Number of hours volunteering at VAMC's
- 3 - Held Service for Veteran's Training
- 3 - Number of Hours in Service for Veterans
- 3 - Participated in Caregiver Support
- 3 - Participation in Job Fairs
- 4 - Bonus Points (Based on Narrative)

LYNDA FARMER'S BARNYARD UNIT TROPHY

Requirements are as follows:

Did your Unit send any representative to:

June Convention - 10 Points

June DEC (Pre-Convention & Post Convention) - 10 Points Mid-

Winter Conference -10 Points

DEC Mid-Winter Conference - 10 Points

July DEC - 10 Points

Did your Unit have any representative that attended the: June

Banquet - 10 Points

Mid-Winter Banquet - 10 Points

Does your Unit have any:

Current Department Chairman - 15 Points

Past Department Presidents - 30 Points

Did your Unit have an:

Early Bird Dinner - 10 Points

Birthday Dinner - 10 Points

Veterans' Day Dinner - 20 Points

Invite guests to dinners - 10 Points

(Send to Department Headquarters)

PRISCILLA KLEESPIES POPPY AWARD:

Did you purchase poppies already made or did you buy kits?	5 points
Did you buy kits and make them yourselves?	20 points
Did you distribute poppy's at public area?	15 points
Did you take pictures if so, they are included?	
Just printed pictures on paper are fine	5 points
Did you include homemade articles?	5 points
Wrote one or two paragraphs on how they used the poppy though the year like [corsages, center pieces etc.]	20 points
Printed pictures on paper included.	5 points
Did they take part in the poster contest and vote for a poppy queen or king?	25 points

100 points is the highest you can get, the unit with the highest points are awarded the plaque.

FRANCISCA MASSEY'S PAST DEPARTMENT PRESIDENTS CONTINUING UNIT SERVICE AWARD

This award is for any Unit who has a Past Department President. You can nominate that PDP for continuing service within your Unit.

(Send to Department Headquarters).

Criteria for Award:

- Does your Unit Have a Past Department President?
- Does your PDP continue to work the mission within your unit?
- Do you want to show your PDP some appreciation?

If you answered yes to the above questions, please do the following:

- ♥ Write a short essay describing why you want to nominate your PDP for this award. Please make sure to include:
 - The name of the PDP and your Unit number
 - List some of the things the PDP has done to work the mission within your unit
 - Why you feel that this PDP should be considered for this award
- ♥ Please include some photographs of the PDP working the mission within your unit.
- ♥ Please make sure that the font used from a typed submission, or a handwritten submission is legible so that the judges can read it clearly
- ♥ Please date the submission
- ♥ Please have the President & Secretary signatures on the submission
- ♥ Send your Submission to Department Headquarters by Departments Deadline set forth by Trophies & Awards



Corrinna E. Colson – Isadore H. Fox Memorial

Past Presidents Award American Legion Auxiliary Department of Vermont LEST WE FORGET

To be awarded to any Past ALA Unit or Department President that embodies the characteristic of Mrs. Isadore H. Fox, VT Department President 1960-1961 & National Chaplain 1970-1971. The wife of George Fox, of the USS Dorchester Four Chaplains, she went on to persevere after his death guided by her faith in god, finding strength in the service of others, showing kindness in her actions & mentoring those who would follow in her path with the spirit of mutual helpfulness.

She kept ALA traditions alive and was understanding & open to others' ideas to move the ALA forward. As important as her husband's legacy is to our American Legion Family so too is Isadore's to our American Legion Auxiliary.

Nominations for this award can be made by any member with a maximum 200-word narrative including a picture of the Past Unit or Department President who has the characteristics & spirit of Mrs. Isadore Fox. Nominees will be voted on by the trophy's & awards committee including 1 Past Unit President & 2 Past Department Presidents. The awardee will be issued an engraved rotating plaque to be displayed in their Unit.

(Please enter narrative using the questions for guidance on separate sheet of paper)

- 1. How did this Past President continue to mentor members after she left the office of the presidency?**
- 2. Does this Past President display kindness to others and welcome new members & their ideas?**
- 3. How does this Past President continued to preserve the history of her organization within her Unit? Department?**

(200 word minimum)



**AMERICAN LEGION AUXILIARY
UNIT MEMBER OF THE YEAR
LEADERSHIP CHAIRMAN**

Unit Member of the Year Nomination Form - DUE MAY 1, 2026

Unit Member of the Year: To recognize the contributions made by a valued Unit member. Select one member from your Unit to compete for Department recognition.

Rules for Unit Member of the Year Nomination:

1. Only senior members in good standing are eligible.
2. Current membership dues must be paid.
3. The member cannot have obtained an elected or appointed leadership role higher than Unit President.
4. Selection is based on accomplishments, activities, etc., for the current administrative year.
5. Years of membership are not a part of the criteria; the nominee may be a new member.
6. Each Unit may submit only one entry.
7. The Unit must submit a narrative of 1,000 words or fewer describing the Nominee's current year accomplishments and activities, together with the nominee's name, address, and telephone number. The Unit President and Secretary must sign the entry form unless the nominee is one of them, in which case a Past Unit President must sign the entry form.
8. All entries must be postmarked by May 1 and sent to the current year's Leadership Chairman. Judging will be done by three Past Department Presidents.

Unit submitting Nominee: _____

Name, address, and telephone number of Unit member being submitted:

A 1,000-word narrative must accompany the Nomination Form.

Krista Sherman, Department of Vermont Leadership Chairman
1230 North Avenue, Unit 1
Burlington, VT 05408
Kristachadwick577@gmail.com or 802-498-8577



SALUTE TO SERVICEMEMBERS AWARD

Department of Vermont

Award Nomination Form

This award honors one enlisted servicemember (pay grade E1-E9) from each branch of service (Army, Navy, Air Force, Marines, Coast Guard and Space Force) as well as the National Guard/Reserve. Recipients will be recognized at the American Legion Auxiliary Vermont Convention and will be invited to the American Legion Auxiliary Past Presidents Parley Tea.

Nomination Eligibility:

- An enlisted servicemember (pay grade E1-E9) currently serving in the United States Armed Forces.

Nomination Requirements:

- The nominating person submits a narrative discussing the reason for the nomination.
- A picture of the servicemember (preferably official Department of Defense photograph),
- Endorsement from a member of their command group must be included.
- The nominating award form, along with all supporting documentation, must be completed and submitted by May 1, 2026, 11:59 PM EDT.

Nominating Person Name: _____ Email: _____

Nominators Phone Number: _____ Nominating Unit Number: _____

Unit name of nominating ALA unit _____

Servicemember's Name: _____ Pay Grade (E1 – E9): _____

Servicemember’s Email: _____ Phone Number: _____

Servicemember’s Branch of Service (Branch of service includes reservists who have been on active-duty orders within the last 24 months) **Please indicate branch of service by checking the box below**

U.S. Coast Guard	<input type="checkbox"/>
U.S. Air Force	<input type="checkbox"/>
U.S. Army	<input type="checkbox"/>
U.S. Navy	<input type="checkbox"/>
U.S. Marine Corps	<input type="checkbox"/>
U.S. Space Force	<input type="checkbox"/>
National Guard	<input type="checkbox"/>

Attachments:

1. **Nomination Narrative:** Written by nominator attesting to why they feel this servicemember deserves to be saluted for their service and given the Salute to Service Members award.
2. **Command Group Endorsement:** Written endorsement from the servicemembers Command Unit.

NOMINATIONS SENT TO: John R. Tester, PPP Chair, 656 Route 73 Orwell, VT 05760 jtester2663@gmail.com